



North Mason Regional Fire Authority (NMRFA)

Meeting Minutes

460 NE Old Belfair Hwy, Belfair

3/10/2020

Present: Commissioners Kelley McIntosh, Brooke Quigley, Dan Kewish; Executive Assistant Wassenaar; Chief Bakken; Assistant Chief Cooper

Absent: Bob Miller, Paul Severson

Guests: None

Meeting was called to order at 5:05 p.m. and opened with the Pledge of Allegiance.

The meeting minutes from February 11 and February 18, 2020, were presented for approval.

Commissioner Kewish moved to approve the meeting minutes. Commissioner Quigley seconded the motion. Motion approved.

Financial vouchers were presented for review.

A motion was made by Commissioner Quigley to approve the payroll vouchers under BIAS 200302001 to 200302025 in the amount of \$262,035.39 and expense vouchers under BIAS 200301001 to 200301054 in the amount of \$89,488.03. Commissioner Kewish seconded the motion. Motion carried.

ADMINISTRATION

Firefighter Testing Process: Chief Bakken indicated we are currently accepting applications to create eligibility roster for entry level and lateral firefighter positions. No current openings but will test and rank up to 250 applicants to prepare for any future openings.

Emergency Prevention Specialist Update: Currently have 12 applications and expect several more prior to closing date of Friday February 13. Chief Bakken discussed the upcoming Assessment Center to be held on February 20.

Leadership Academy: Assistant Chief Cooper put together Advanced Leadership in Fire Service training conference. Attendees included roughly 40 students and almost entire command staff. 40 hours of leadership instruction provided.

OLD BUSINESS

Bond Rating & Interest Rates for Bond Sale: Discussed bond rating of AA- and bond sale that took place today March 10. All-time lows allowed us to lock in interest rate under 2% resulting in great savings. Chief Bakken posted update on social media and will be publishing in the newspaper shortly.

Tahuya Fire Station Diesel Exhaust System Bid: Bid closed with one bid received from Air Exchange, Fairfield CA in the amount of \$45,878.00. Air Exchange will purchase required equipment immediately upon receipt of Notice to Proceed and expect project completion within 5 weeks of receiving parts, not to exceed total turnaround of 12 weeks.

Motion made by Commissioner Quigley to accept and award diesel exhaust removal system bid from Air Exchange as submitted. Commissioner Kewish seconded the motion. Motion carried.

Tahuya Fire Station Update: Chief Bakken provided photographs and discussed status; anticipate 4-6 weeks for completion. The doors have been installed and masons are currently installing outer rock. Also discussed Reader Board Sign to be purchased by Tahuya Community Club; TCC has agreed to purchase and maintain the sign and allow NMRFA to use. Future agreement will follow.

NEW BUSINESS

Resolution 20-04: Authorize Mason County Treasurer to establish a Construction Fund Account for the Fire Authority. Account is specifically for construction, property acquisition, paying contractors, etc.

Motion made by Commissioner Kewish to approve Resolution 20-04. Commissioner Quigley seconded the motion. Motion carried.

GOOD OF THE ORDER/GENERAL DISCUSSION

Commissioner Quigley brought up public concerns regarding the safety measures being taken by first responders due to COVID19. Chief Bakken explained that we have specific COVID19 kits on all medic units; dispatch has specific protocol in place to alert responders when specific COVID19 triage criteria are met; Mason County Public Health has activated the Mason County Emergency Operations Center - Authority is currently working through the Washington Fire Chief's Association in concert with the EOC, to stay up-to-date on the latest local information distribution.

Discussed the location of next week's Commissioner meeting, as meeting is to be held in Tahuya on a quarterly basis. Due to construction nearing completion, we will be holding the second meeting in April in Tahuya.

Public Comment: None

With no further business, the meeting was adjourned at 5:48 p.m.

Authority Secretary Renee Wassenaar

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Bob Miller

Commissioner Daniel Kewish

Commissioner Paul Severson