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**North Mason Regional Fire Authority (NMRFA)**

**Meeting Minutes**

**490 NE Old Belfair Hwy, Belfair WA**

**Telephone/Videoconference Option**

**6/21/2022**

**Present:** Commissioners Paul Severson, Bob Miller, Kelley McIntosh, Brooke Quigley, Dan Kewish; Executive Assistant Wassenaar; Assistant Chief Cooper

**Absent:** Chief Bakken

**Guests:** None

Meeting was called to order at 5:01 p.m. and opened with the Pledge of Allegiance.

**FINANCIALS**

Financial vouchers were presented for review. Assistant Chief Cooper explained the reprinted checks, stating the county requires uncashed checks to be reprinted annually.

**A motion was made by Commissioner McIntosh to approve the expense vouchers under BIAS 220603001 to 220603006 in the amount of \$ 23,438.26. Commissioner Quigley seconded the motion. Motion carried.**

Assistant Chief Cooper stated that he does not have a current financial report but can answer any questions the Commissioners have based on the Budget Position they received. Commissioner Severson asked the status of fuel costs. Assistant Chief Cooper stated that we have used 87.4% of the budgeted amount; 27% above anticipated.

**NEW BUSINESS**

**ARPA:** Assistant Chief Cooper confirmed ARPA funding was discussed at the Board meeting last week. Commissioner Severson stated that the county has since indicated the funding will go toward the sewer system.

**WFCA Conference:** Commissioner Miller provided a brief recap of what was presented at the conference and explained that he confirmed with the Chiefs that the Fire Authority has the policies in place that were discussed. Commissioner Severson explained he learned that the department needs to be mindful of accommodations for personnel facing discrimination. He stated that the department can be liable if it goes out of its way to right a wrong; everyone must be treated equally.

**Clallam Fire District 2:** Commissioner Severson provided an update regarding the meeting he had with Chief Bakken and Clallam Fire District 2 who is interested in building a new headquarters fire station, as well as a small volunteer fire station and renovating another. He also explained that a Union representative participated in the meeting to discuss moving to a four-platoon schedule.

**Old Headquarters Fire Station:** Commissioner Severson stated that he and Chief Bakken also met with county Commissioners Randy Neatherlin and Mark Neary regarding moving services into the old headquarters fire station. The plan is still to move the Sheriff's office, Department of Emergency Management and additional county services into the building. The County Commissioners are in the process of justifying the cost to the rest of the county, as the building is in need of updating. During the meeting, they also discussed the potential for reduced or zero rent for the first year and monthly rent as low as \$2,000 in the future, as long as the county covers all utilities and building upgrades. Commissioner Quigley asked if there are any requirements regarding minimum rent, due to the vested interest of taxpayers. Commissioner Severson stated there are no requirements and the focus at this time is fulfilling the promise of an emergency management campus.

**Public Comment:** None

#### **GOOD OF THE ORDER**

Assistant Chief Cooper stated that he and Lieutenant Rhead will be flying out July 6-8 to inspect the new water tender.

Commissioner McIntosh stated that she emailed the Board the Mason County Fire Commissioners meeting minutes and an invitation to the upcoming meeting. She will also be meeting with Region 9 in July.

Assistant Chief Cooper stated that the rear doors have been installed on the new fire station and are fully operational. We are currently waiting for Viking Fence to program the final remote connection before the remotes can be distributed to the apparatus.

**With no further business, Commissioner McIntosh moved to adjourn the meeting. The meeting was adjourned at 6:00 p.m.**

#### **BOARD FOR VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner Severson, Assistant Chief Cooper, Executive Assistant Wassenaar, Volunteer Jonah Ness, Volunteer Kyle Barker

Meeting was called to order at 6:00 p.m.

Three (3) invoices totaling \$885.00 for volunteer physicals were presented for review and approval. **Assistant Chief Cooper moved to approve the invoices. Volunteer firefighter Ness seconded the motion. The motion carried.**

Four (4) invoices totaling \$8,730.96 for volunteer medical expenses were presented for review and approval. **Assistant Chief Cooper moved to approve the invoices. Volunteer firefighter Barker seconded the motion. The motion carried.**

**With no further business Commissioner Severson adjourned the meeting 6:03 p.m.**

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Authority Secretary Renee Wassenaar

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Commissioner Paul Severson

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Commissioner Bob Miller

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Commissioner Kelley McIntosh

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Commissioner Brooke Quigley

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Commissioner Dan Kewish