



North Mason Regional Fire Authority

Meeting Minutes: 10/11/2022

Present:

Zoom – Commissioner Paul Severson

Chief Beau Bakken, Assistant Chief Scott Cooper, Commissioners: Kelley McIntosh, Brooke Quigley, Dan Kewish, and Bob Miller

Meeting Called to Order: 5:02 pm

Pledge of Allegiance

Commissioner McIntosh moved to approve meeting minutes from September 2022 with the correction regarding CAC chair(s) for 2023 and 2024; and special meeting minutes from 10/4/2022. Commissioner Quigley second the motion. Motion carried.

Commissioner McIntosh moved to approve vouchers as presented (Voucher Numbers 221001001 through 221001090). Commissioner Miller second the motion. Motion carried.

Administrative Report

- 1) Resource Fair: The Resource Fair was recently held at the Collins Lake fire station in conjunction with the RFA and Mason County social services providers. It was well organized and attended. It was a good opportunity for many Shelton-based service providers to see communities in North Mason (Collins Lake, TRV, and Tahuya) in which services are greatly needed. Members of the county commission, fire district, and MCSO had an opportunity to network. Future events will be held throughout the county and rotated to areas in Kamilche, Matlock, and Lilliwaup in an effort to reach out to communities beyond Shelton.
- 2) The Belfair Water tower houses radio and communication equipment. The Mason BOCC recently awarded the BWD grant dollars to fully fund a generator. Additionally, the RFA is meeting with the BWD to extend the agreement to house communication equipment on the tower. The RFA and MACECOM (along with other FDs) are working towards consolidating communication equipment. The goal is to have MACECOM be the sole owner of the equipment and work to upgrade the systems antiquated phone-based lines to fiber optics.
- 3) The Annual Department Dinner has been postponed due to Alderbrook Resort construction. The new date for the dinner will be on 1/21/2023. New invitations and RSVP will be sent out. There was also a workshop scheduled at the Alderbrook; that too will be canceled and a new date set.
- 4) The most recent Chaplain Academy session was held on 10/10/2022. There are 15 attendees enrolled in the class. Zoom options are available for those unable to attend in person. There are 4 more classes until course completion. MACECOM Director Michael Evans will be presenting at the next training. It was noted there are RFA and FD volunteers training to serve in the capacity as chaplains. There will be a policy implemented that will prevent a responding scene volunteer from acting in the capacity (overlapping responsibilities) of a chaplain on the same call for mental health reasons. The anticipated graduation date for the program is on 11/14/2022.

- 5) Patty Stone is serving in a temporary capacity with the RFA for administrative support. She also serves as Mason County Hospital District 2 commissioner. However, she has already indicated she will recuse herself from any conflicts/decision making between the MCHD2 and the RFA.
- 6) Harrison Hospital with the assistance of Rhonda Brown allocated \$14,000 to provide tuition/training enrollment funding for up to 20 individuals in a home healthcare certification class. Local hospitals, especially the CHI based hospitals, are struggling with the discharge of patients based upon a lack of home health care providers. Training can be cost prohibitive even if guaranteed a job afterwards and reimbursement for fees. Abe Gardner worked with Rhonda Brown to help secure funding to host the training and certify local providers.
- 7) There is no occupancy update for the legacy Station 21 headquarters building by Mason County. The County still plans to provide services from the building; but not move-in date. The Mason County Prosecutor's Office is working with the BOCC and RFA to draft a contract.

New Business

- 1) Tabled for 10/18/2022

Old Business

- 1) Commissioner Quigley provided a CAC update and meeting overview.
 - A/C Cooper provided a grant presentation to the CAC regarding applications and awards to the RFA.
 - The CAC discussed the new sign at Station 21 and the need for more signage in the area for tourists/vacationers – especially as it applies to burn ban information.
 - Tahuya Fire Station remodel
 - Questions as to the Community Volunteer Coordinator in Tahuya
 - Notice to the CAC for 2023 and 2024 Chair positions
 - Access to Station 21 for meetings when building is secured (signs/phone#)
 - CAC requested they be added to the Friday Update communication list
 - CAC appreciates having 2 fire commissioners at meetings. RFA fire commissioners will coordinate the scheduling for 2023 and 2024.
 - A resource distribution list was shared
 - CAC toured the new fire tender with A/C Cooper
 - Next Meeting: January 9, 2023 – Chair Kelley McIntosh

Executive Session: 10 minutes (5:50 pm)

- 1) The board entered into executive session to discuss a personnel performance issue
- 2) The board was out of executive session at 6:00 pm

Good of the Order

- 1) Brief discussion regarding MCFD 12 from the fire chiefs meeting. There has been no change in board or chief leadership. The County and DEM are paying close attention to the matter. There is an ongoing investigation.
- 2) Chief Bakken has drafted a letter to the RFA membership and is awaiting signature.

Adjourned 6:15 pm

Authority Interim Secretary Beau Bakken

Commissioner Paul Severson

Commissioner Bob Miller

Commissioner Kelley McIntosh

Commissioner Brooke Quigley

Commissioner Dan Kewish