



**NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 03/14/2023**

Present: Commissioners Paul Severson, Bob Miller, John Inch, Chief Bakken, Chief Cooper, Via Zoom Conferencing: Commissioner Kelley McIntosh, Advisory Member Brooke Quigley.

Absent: None

Called to Order: 5:02 pm

Guest: Dan Inch (Commissioner Candidate) and Community Member Brooke Quigley

Called to Order: 5:01 pm

Pledge of Allegiance

February meeting minutes were reviewed. A correction on the minutes for 2/14/2023 was noted by Fire Commissioner John Inch in which he was incorrectly named in the minutes as Dan Inch, Guest Attendee. **Commissioner McIntosh moved to approve meeting minutes to include the noted correction amendment to the minutes for the meeting 2/14/23 as well as the special meeting minutes from 2/4/23 and regular meeting minutes from 2/21/2023. Commissioner Miller seconded the motion. Motion carried.**

Vouchers were presented and reviewed. **Commissioner Miller moved to approve Voucher Number 230302001 in the amount of \$1378.76 and Voucher Numbers 230301001 through 230301090 in the amount of \$390,533.96; Commissioner Kewish seconded the motion. Motion carried.**

ADMINISTRATIVE REPORT:

IAFF Local 3876 Labor Negotiations: The Labor Management/Negotiations team met for their first labor contract negotiation session on March 6th. It was a good kick off meeting with the setting of three additional future meeting dates.

WA State Labor and Industry FIIRE Safety Program: Chief Bakken provided the Board with information on the NMRFA's enrollment in Washington State Labor and Industries' FIIRE Safety Improvement program. The two-year program will provide a structured process for enhancing firefighter safety, provide safety grant opportunities for the NMRFA and reduce Labor and Industry annual insurance premiums by 10%.

2023 AFG Grant Submissions: Chief Bakken advised that the NMRFA has submitted 4 AFG grants as well as a SAFER grant to assist with the staffing of the Trails End Lake Fire Station. The NMRFA will be completing a WA State Department of Commerce grant for solar panels in March and submitting an AFG for Fire Prevention and Safety Grant for a Safety Education trailer in March as well.

Wildfire Ready Neighbors - DNR Partnership: Chief Bakken advised that the NMRFA has received a \$20,000 grant from the DNR to conduct the WRN program. A kick off community meeting will be held April 8th at 8am at the Tahuya Fire Station. It will consist of a pancake breakfast and a community panel discussion on wildfire prevention.

Station 81 and 23: The NMRFA is working with a local contractor to discuss a potential scope of work for the remodel of Station 81 in Tahuya. They will meet with us on Wednesday, March 15th. An attic access hole is being placed in Station 23 to assist with the future installation of a fire sprinkler and detection system. The plymovent exhaust removal system installation is complete at Station 23.

Jeff Yates: Chief Bakken advised the Board that former Lieutenant Jeff Yates will be returning to the NMRFA after 2 months of employment at CKFR. Lt. Yates will be working in Tahuya for a period of time and is very happy to be back.

PA Program: Chief Bakken advised that all is going well with the PA program and stated that the NMRFA will be applying to be considered for a Washington State Department of Health Equity Zone designation with a determination to be made by the DOH in July.

New Business:

Joint WFCA and MCFCA: Commissioner McIntosh provided the Board with an update on the joint meeting of the Mason County Fire Chief's and Fire Commissioner's Associations regarding agency mergers and consolidations. The meeting was well attended, and the discussion will continue.

CAC Meeting: The NMRFA will be hosting its next CAC meeting on April 10th with Commissioner McIntosh and Miller in attendance. Commissioner McIntosh and Kewish will attend the July CAC meeting.

Fire Commissioners Handbook Update: Commissioner Severson advised that Commissioner Inch recently received the newest version of the Fire Commissioners Handbook, having recently joined the Board. Commissioner Severson requested that the handbooks for all Commissioners be updated as it has been some time since they were initially issued. EA Musgrave will update all handbooks.

Old Business:

Administrative Contracts Review: Commissioner Severson advised that this item will be tabled for now and that he will be in consultation with Commissioner McIntosh on the issue and bring back to the Board at the appropriate time.

WFC/Region 9: The Region 9 Workshop is scheduled for 3/25/2023, and Central Kitsap will be hosting the event. The WFC Spring Saturday Conference will be on 4/22/2023 at the Suquamish Casino and Resort. Chief Bakken, Adam Boyd, PA-C, and Abe Gardner will be participating in the panel discussions at the WFC Spring Conference. The Chelan conference is coming in June.

Good of the Order:

NMRFA Bank Accounts and Deposits: Commissioner Miller Inquired to see if our financial banking accounts and deposits are secure at Columbia Bank considering the recent banking failures and banking instability. Chief Bakken advised that he will check with the Mason County Treasurer to find out more and report back to the Board.

Meeting Adjourned: 5:56 pm

Authority Secretary Katie Musgrave

Commissioner Paul Severson

Commissioner Bob Miller

Commissioner Kelley McIntosh

Commissioner Dan Kewish

Commissioner John Inch