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**NORTH MASON REGIONAL FIRE AUTHORITY**  
**Regular Meeting Minutes: 04/18/2023**

**Present:** Commissioners Paul Severson, Bob Miller, John Inch, Dan Kewish, Chief Bakken, Chief Cooper, and Executive Assistant Katie Musgrave  
Via Zoom Conferencing: Advisory Member Brooke Quigley.

**Absent:** None

**Guest:** None

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

**FINANCIALS**

Financial vouchers were presented and reviewed.

**Commissioner McIntosh moved to approve Voucher Number 230402001 to 230402009 in the amount of \$135,004.31. Commissioner Kewish seconded the motion. Motion carried.**

**ADMINISTRATIVE REPORT:**

**Abe Gardner with RAP (Resource Access Program):** Abe joined the meeting to share about the RAP program. RAP has been in motion for the past 14 months and has gained traction. Crews are making program referrals for a wide variety of needs. Abe has collected data that proves the program is working. EMS calls are reduced, and patients are referred to the proper resources through the program. Of the 85 patients that have participated in RAP, 62% called 9-1-1 for help. Of those same 85 patients, since accessing RAP, there has been a 59% decrease in 9-1-1 calls, and 72 referrals have been made to community partners and agencies. Chief Bakken mentioned we are working on a formula to convey the cost savings we are creating by reducing 9-1-1 calls. Abe shared that many of the key issues patients are experiencing are substance abuse, medication needs, mental health, and isolation. Abe is getting additional referrals from community partners and our marketing campaign.

**MIHP/RAP Presentation:** Abe Gardner, Adam Boyd, Carl Ehresman, and Chief Bakken are presenting on April 22 at the Washington Fire Commissioners Association Conference. They are sharing about the NMRFA's MIHP and RAP.

**MIHP:** Chief Bakken shared that EMS crews will be trained on the Athena platform in the coming weeks, allowing them to schedule MIHP appointments while out in the field with patients in their homes.

**NFA Training:** Chief Bakken shared the upcoming training schedule. Chief Bakken will attend a conference on Risk Reduction in Nashville in May. Captain Cloud will be attending Data Analysis training, Kyle Severance will be attending Medical Services Officer Training in July, and additional training will include Wildland Fire refreshers course, FF2 training, and Rope Rescue.

**Retirement Update:** Keith Langhorn has officially provided his written retirement notice. In May, we will celebrate his 30-year career.

**State Annual Report:** Angie is working to complete the annual report this month.

## **NEW BUSINESS**

**Request for Action:** Chief Bakken is requesting approval to go out to bid for 4,000 smoke alarms, 1,200 carbon monoxide alarms, and 500 address signs. This request is in response to the award of the FY2021 Fire Prevention & Safety Grant recently awarded to the Authority. **Commissioner McIntosh moved to approve NMRFA go out to bid. Commissioner Miller seconded the motion. Motion carried.**

**Board Member Signatures:** Commissioner Severson recommended we curtail the use of electronic signatures and go back to ink signatures on the Board of Commissioners meeting minutes, vouchers, and other necessary documents. The e-signatures were put into motion when COVID restrictions were in place, and the Commissioners were not meeting in person.

## **OLD BUSINESS**

**IAFF Negotiations:** Negotiations are underway. The next meeting is scheduled for April 24, 2023.

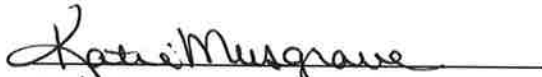
**Public Disclosures:** Commissioner Severson reminded everyone that the public disclosures are coming due soon. Please use form F1 to complete the disclosure.

## **GOOD OF THE ORDER:**


Advisory Member Brooke Quigley asked Chief Bakken to share about the recent recognition of the elementary student who performed CPR on her grandmother. The student learned CPR from attending the previous year's Safety Day event. Chief Bakken and Cooper, along with B Shift, presented the student with a certificate of recognition, an NMRFA challenge coin, a stuffed animal, and a certificate to have dinner at Station 21 with the crew for her and her family to have

her favorite meal. The presentation was conducted during the school assembly, where all students and staff attended and celebrated her bravery.

**With no further business, Commissioner Severson moved to adjourn the meeting. Commissioner McIntosh seconded the motion. The meeting was adjourned at 5:52 pm.**

  
Authority Secretary Katie Musgrave

  
Commissioner Paul Severson

  
Commissioner Bob Miller

  
Commissioner Kelley McIntosh

  
Commissioner Dan Kewish

  
Commissioner John Inch