



# North Mason Fire

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## NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 06/13/2023

**Present:** Commissioners Paul Severson, Bob Miller, John Inch, Dan Kewish, and Kelley McIntosh  
Chief Bakken, Chief Cooper, and Executive Assistant Katie Musgrave  
Via Zoom Conferencing: Advisory Member Brooke Quigley.

**Absent:** None

**Guests:** None

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

The meeting minutes from May 9 and 16, 2023, were presented for approval.

**Commissioner McIntosh moved to approve the meeting minutes as presented. Commissioner Miller seconded the motion. Motion carried.**

### FINANCIALS

Financial vouchers were presented and reviewed.

**Commissioner McIntosh moved to approve Voucher Numbers 230601001 to 230601117 in the amount of \$440,735.78. Commissioner Severson seconded the motion. Motion carried.**

### ADMINISTRATIVE REPORT:

**Station 53 Update:** Chief Bakken shared that Station 53 is now fully staffed. MACECOM is adding them to Zone 4.

**NMRFA Station 23 Update:** Chief Bakken shared we have a Lieutenant on-site at Station 23. The sprinkler system is in progress. Internet, basic technology, and signage are getting installed. The public has used the dock for some time; signage is being posted to indicate it is not a public dock.

**2022 State Financial Audit:** Chief Bakken shared that when an entity receives more than \$750,000 of federal grant funding in a calendar year, it triggers the requirement of a federal audit. The NMRFA will be required to complete a federal audit this year. Audits are being expedited this

year due to the the timing of the State's fiscal year-end. The off-site audit could start as early as next week and is expected to take three weeks to complete.

**Safety Days:** Chief Bakken shared that the NMRFA hosted the 26<sup>th</sup> Annual Safety Days events in the first week of June at Belfair Elementary and Sandhill Elementary Schools. We provided safety-focused training to over 1,100 elementary kids. We had the best turnout of staff volunteers. The volunteers and staff loved the event hoodies. The event included several community partners, 10 stations the kids rotated through, and of course, root beer floats. Emergency Prevention Specialist Abe Gardner did an incredible job of coordinating Safety Days.

Brook Quigley asked if teens participated in the event. Chief Bakken shared that teens were involved with the Mason County Public Health station.

**Olympic College Nurse Residency:** Chief Bakken shared how he connected with an Olympic College staff member to learn about some of the opportunities with the RN Nursing Program. Chief Bakken, Adam Boyd, Abe Gardner, and Katie Musgrave meet with the program leaders to secure a new nurse residency program that will launch in the fall. Students will join Adam in the field to serve our North Mason residents.

**Olympic College Paramedic Program:** Chief Bakken shared that Olympic College is launching a new paramedic program, set to open in 2026. The Allied Health program is looking for community partners to support the development and curriculum needs of the program. Chief Bakken hopes to become a key partner in the program.

**Burn Restrictions:** Chief Bakken shared Mason County has placed burn restrictions in effect.

**Fire Inspection Program:** Chief Cooper shared the commercial fire inspection program, led by Paramedic Collamore, has been very successful. Collamore has completed 211 inspections, with almost 100% participation from local businesses. He is working with the County and the new fire marshal. The program has included Knoxbox servicing.

**Psychiatric ARNP:** Chief Bakken shared about a new partnership opportunity with Mason County. The Psychiatric ARNP program could bring a scope of care that Mason County does not currently have. The current situation when a psych situation occurs can result in a long wait for any qualified resources, often resulting in a trip to the ER with quick discharge and an 8+ week for access to any kind of treatment support. The NMRFA proposed the Mason County Mental Health Program to support the Psychiatric ARNP program with the launch and support of the program. Dr. Kristi Eilers is eager to lead the program and be in the field, supporting the needs of our community.

## **NEW BUSINESS**

**Large Purchase Request:** Chief Bakken shared the need for a replacement SCBA air compressor. There is a critical need for the replacement of the compressor. The NMRFA has a regional FEMA

grant request pending for the equipment. The grant allows for the prepurchase of the equipment with reimbursement if the grant is awarded. Because there is a six-month lead time with the order, Chief Bakken is requesting authorization for the NMRFA to place the order and purchase the replacement SCBA air compressor now.

**Commissioner Kewish moved to approve the purchase of a new SCBA air compressor. Commission McIntosh seconded the motion. Motion carried.**

## **OLD BUSINESS**

**Station 21 Lease Proposal:** Chief Bakken shared that he and Chief Cooper have reviewed the proposed lease agreement from Mason County. Chief Bakken proposed making the following changes and resubmitting it for review to the County. Changes and recommendations include increasing to a 10-year agreement with triple net, and clarification on specific repair and maintenance responsibilities. The board agreed to have Chief Bakken make the recommendations and resubmit to Mason County.

**Closed Session:** The board entered a closed session at 5:45 pm to discuss the IAFF 3876 Labor Negotiations.

The closed session ended at 6:45 pm.

## **GOOD OF THE ORDER:**

**With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Miller seconded the motion. The meeting was adjourned at 6:46 pm.**

## **BOARD OF VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner Severson, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Maxwell Anderson.

**Meeting was called to order at 6:48 pm.**

One medical invoice was presented for review and approval. The invoice amount was \$183.00.

**Assistant Chief Cooper moved to approve and pay the invoices. Volunteer Firefighter Anderson seconded the motion. The motion carried.**

**With no further business Commissioner Severson adjourned the meeting at 6:50 pm.**

