



North Mason Fire

NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 08/8/2023

Present: Commissioners Paul Severson, Dan Kewish, John Inch, and Bob Miller
Chief Cooper and Executive Assistant Katie Musgrave
Via Zoom Conferencing: Commissioner Kelley McIntosh

Absent: Chief Bakken

Guests: Via Zoom Conferencing: Advisory Member Brooke Quigley

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

Commissioner Severson brought to our attention that there was an error in the July 8th meeting minutes. Commissioner Inch was omitted from the July 11th, 2023, meeting minutes. **Commissioner Kewish moved to approve the correction of the July 11th, 2023, meeting minutes to reflect Commissioner Inch's attendance. Commissioner McIntosh seconded the motion. Motion carried.**

FINANCIALS

Financial vouchers were presented and reviewed.

Commissioner Severson noted that a check from Dec 2021 was a reprint. Mason County conducted its 2021 audit and notified NMRFA that the check was never cashed.

Commissioner McIntosh moved to approve Voucher Numbers 230802001 to 230802083 in the amount of \$388,631.02. Commissioner Inch seconded the motion. Commissioner Severson abstained from voting. Motion carried.

ADMINISTRATIVE REPORT:

County Lease-Old Station 21: Chief Cooper stated the lease for Old Station 21 has been signed by Mason County. Occupancy is expected in October. NMRFA will have the sign removed and relocated to a different station.

WA L&I FIIRE Program Grant Award: Chief Cooper announced the Authority has been awarded funding from the WA L&I FIIRE Grant. Capt. Cloud has worked with L&I to update safety policies, allowing the NMRFA to apply for funding. The award amount of \$25,000 is to purchase a new SCBA washer. Commissioner McIntosh asked if there is a technical review committee in place. Chief Cooper stated he has not been informed of a review or committee.

Fire Station 23: Chief Cooper shared that Station 23 is ready for the fire alarm, sprinklers, and camera inspection. Chief Cooper briefed the Commissioners about a recent incident that involved a house fire on Trails End. The fire took place a few houses down from Station 23. Lieutenant Cotter was at Station 23 and responded immediately to the dispatch. Due to the quick response time, the fire was contained to the room of origin, and the home is still livable. It is estimated that if the response time had been 17 minutes, the fire would have been fully involved, potentially extending to nearby brush and structures.

Saturday Session Scheduling: Chief Cooper confirmed the meeting is scheduled for Saturday, September 9th. The agenda will include the Chief Officer contract review.

DOH Health Equity Zone: Chief Cooper shared that the Authority was one of the top six applicants for the grant; however, we were not one of the final two that were awarded the funding.

NEW BUSINESS

Capt. Rhead Promotion/pinning (August 15th): Chief Cooper shared that Capt. Rhead's promotion was effective August 1st.


Kyle Barker Badge Pinning (August 15th): Chief Cooper shared that Kyle Barker is now stationed at Tahuya.

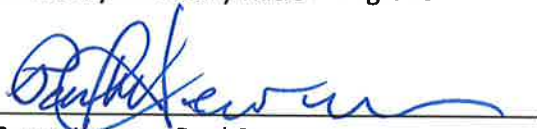
OLD BUSINESS: None

Public Comment: None

GOOD OF THE ORDER:

With no further business, Commissioner McIntosh moved to adjourn the meeting. The meeting was adjourned at 5:50 pm.


Authority Secretary Katie Musgrave


Commissioner Paul Severson

Commissioner Bob Miller


Commissioner Kelley McIntosh


Commissioner Dan Kewish

Commissioner John Inch