



North Mason Fire

NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 10/17/2023

Present: Commissioners Paul Severson, John Inch, Dan Kewish, Bob Miller, and Kelley McIntosh. Chief Bakken, Chief Cooper and Executive Assistant Katie Musgrave

Absent: None

Guests: Via Zoom Conferencing: Advisory Member Brooke Quigley, Alex Wensil and Amy Strzalka (WA State Auditor's Office)

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

WA State Audit Exit Conference: Alex Wensil and Amy Strzalka from the Washington State Auditor's Office presented the North Mason Regional Fire Authority Exit Conference. The Accountability Audit and Financial Statement Audit were published for January 1, 2021, through December 31, 2022. No significant deficiencies or instances of noncompliance were found. Next audit will take place in the Summer of 2024.

Chief Bakken commended Executive Assistant, Angie McCormick on the outstanding job she did to facilitate the audit process that is now a digital process.

FINANCIALS

Financial vouchers were presented and reviewed.

Commissioner McIntosh moved to approve Voucher Numbers 231002001 to 231002005 in the amount of \$12,572.32. Commissioner Kewish seconded the motion. Motion carried.

Chief Bakken provided the October Budget Summary and Report. He stated that we are seeing the 2nd half of tax revenue coming in and that will be reflected in the November budget summary. DNR revenue is low this year with GEMT and ambulance revenue coming in steady and expect to exceed what was budgeted. Additionally, Chief Bakken noted that the bond payment will be made at the end of November.

Commissioner McIntosh asked if Chief Bakken expects the GEMT revenue to be recalculated. Chief Bakken stated that a recalculation is expected, although he has not received any details regarding the process.

ADMINISTRATIVE REPORT: None

NEW BUSINESS: None

Public Comment: None

GOOD OF THE ORDER:

With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Miller seconded the motion. The meeting was adjourned at 5:32 pm.

CLOSED SESSION RCW 42.30.140 (4)(a)

Closed Session called to order at 5:33 pm for the sole purpose of discussing collective bargaining and labor contract discussions. It was announced that no formal action was to be taken during or after the closed session.

Closed session adjourned at 6:41 pm.



Authority Secretary Katie Musgrave




Commissioner Paul Severson

Commissioner Bob Miller



Commissioner Kelley McIntosh



Commissioner Dan Kewish



Commissioner John Inch