



NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 1/9/2024

Present: Commissioners Paul Severson, Bob Miller, John Inch, and Kelley McIntosh. Chief Bakken, Chief Cooper, and Executive Assistant Katie Musgrave. Via Zoom Commissioner Dan Kewish.

Absent: None

Guests: Via Zoom Conferencing: Advisory Member Brooke Quigley

Meeting was called to order at 5:05 pm with the Pledge of Allegiance.

Commissioner Miller moved to approve the December meeting minutes as presented. Commissioner Inch seconded the motion. Motion carried.

FINANCIALS

Financial vouchers were presented and reviewed.

Commissioner Inch moved to approve Voucher Numbers 240404001 to 240101088 in the amount of \$495,630.18. Commissioner Miller seconded the motion. Motion carried.

ADMINISTRATIVE REPORT

Chief Bakken presented the 2023 Year-End Budget Summary. He noted that there is no carry-over from 2023 to 2024. Capital Contingency year-end balance is strong at \$1.8 million. Revenues came in at 106% of the budget with 99% of tax revenues collected. Expenditures came in below budget at 97% of budget. The Project Construction Fund balance is just below \$25,000.

MACECOM 1/10th 1% Sales Tax Measure: Macecom is hitting the ballots on February 13, 2024. This is not a property tax measure; it is a sales tax measure. Please see the social media posts that provide additional information for this critical measure.

CRT Member Eric Nelson: Chief Bakken shared about the passing of long time CRT and Tahuya Community Club Member, Eric Nelson. Eric was always quick to support the community and Station 81. He was instrumental in securing the Station 81 digital sign. A service for Eric will be announced soon.

NMSD EMT Program: Chief Bakken shared there will be a January 17th kick-off meeting for the North Mason School District EMT Program. This program does not conflict with programs that are offered at West Sound Tech. NMRFA medics will be supporting the program. Program funding is made possible by the North Mason School District. This is a joint program with District 5 and it is expected to launch for the 2024-25 school year.

Mason County/Sheriff's Substation: Chief Bakken shared that the Mason County Sheriffs Office is officially in their new building, next door. Additional office space is still being developed. We are excited to have them settling in and look forward to a grand opening celebration soon.

2024 Legislative Day: Legislative Day is scheduled for January 23rd at 8am in Olympia. Chief Bakken shared that this is a great opportunity if you have not attended before.

MIHP Program: Chief Bakken presented an update on the Mobile Integrated Healthcare Program. We will soon be welcoming a student from Pacific Lutheran University who will be joining us in the upcoming quarter as part of their pursuit of a doctorate degree. The student will collaborate with Kristi Eilers throughout the duration of the program.

Northwest Rural Health Conference: Chief Bakken highlighted the upcoming Northwest Rural Health Conference in March. Adam Boyd, Abe Gardner, and Chief Bakken will be presenting at the conference on the MIHP and RAP programs.

Leadership Kitsap 20 Under 40 Award: Chief Bakken shared exciting news that Adam Boyd has been chosen to receive the prestigious Leadership Kitsap 20 Under 40 Award. Adam will be recognized among a distinguished cohort of emerging leaders from the Kitsap community during the upcoming ceremony.

2024 Grant Process: Chief Bakken shared that Executive Admin, Katie Musgrave, presented on the basics of securing grant funding to the Mason County Fire Commissioners at their January meeting. Additionally, Chief Bakken has called a county-wide grants collaboration meeting with all the local Mason County Fire Districts.

NMRFA Annual Dinner: Chief Bakken shared his enthusiasm regarding the upcoming NMRFA Annual Dinner, scheduled for February 3rd. The event has a Bavarian theme this year. Invitations are in the mail and there is still time to vote for the member awards in various categories.

NEW BUSINESS

Equipment Surplus Request: Chief Bakken submitted a surplus request for items that have been inactive for an extended period. D-Shift has recently reorganized 21-2 and compiled a list of items for surplus.

Commissioner Inch moved to approve the Equipment Surplus Request as presented. Commissioner Severson seconded the motion. Motion carried.

OLD BUSINESS

Tahuya Fire Station Remodel: Chief Cooper updated the Commissioners that the bid is being prepared. Looking to start the remodel after Tahuya Day in July.

Public Comment:

Commissioner Severson shared that an urgent care is coming to Black Diamond, it's a destination medical center and urgent care.

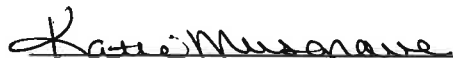
Advisory Member Brooke Quigley asked if Station 21-2 still belongs to the NMRFA and does any of the parking spaces still belong to the Authority? Chief Bakken shared that Station 21-2 does belong to the Authority and will have some shared space with the Mason County Sheriff.

GOOD OF THE ORDER:

Chief Bakken noted that the new snowplow is ready to go should the weather call for the use of it. The plow will be used for emergency situations to ensure that emergency responders are able to reach citizens.

With no further business, Commissioner Inch moved to adjourn the meeting. Commissioner Miller seconded the motion.

With no further business Commissioner Severson adjourned the meeting at 6:19 pm.



Authority Secretary Katie Musgrave



Commissioner Paul Severson



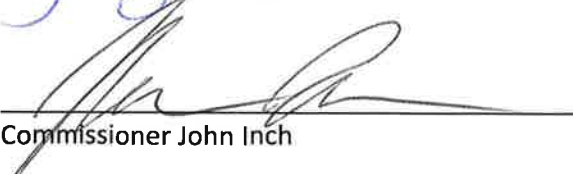
Commissioner Bob Miller



Commissioner Kelley McIntosh



Commissioner Dan Kewish



Commissioner John Inch