



# North Mason Fire

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## NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 2/13/2024

**Present:** Commissioners Bob Miller, John Inch, Paul Severson, Dan Kewish, and Kelley McIntosh. Chief Bakken, Chief Cooper, and Executive Assistant Katie Musgrave.

**Absent:** None

**Guests:** Via Zoom Conferencing: Advisory Member Brooke Quigley

Meeting was called to order at 5:01 pm with the Pledge of Allegiance.

**Commissioner Miller moved to approve the January meeting minutes as presented. Commissioner Inch seconded the motion. Motion carried.**

### FINANCIALS

Financial vouchers were presented and reviewed.

**Commissioner Kewish moved to approve Voucher Numbers 240201001 to 240201105 in the amount of \$499,950.43. Commissioner McIntosh seconded the motion. Motion carried.**

**Oath of Office for Fire Commissioners:** Commissioner Kewish and Commissioner Inch both took their oath of office following the recent elections. The oath was administered by Commissioner Severson and witnessed by Commissioners Bob Miller and Kelley McIntosh. Chief Bakken, Chief Cooper, and Executive Assistant Katie Musgrave.

### ADMINISTRATIVE REPORT

**Fish and Wildlife Partnership:** Chief Bakken shared that Department of Fish and Wildlife has inquired about using space at old Station 21. Chief Bakken noted that the Tahuya Station could be a better option for their needs.

**MIHP Update:** Chief Bakken reflected on a complex incident that recently took place with our MIHP. The incident included the collaboration of our Resource Access Program, PA Adam, Psych ARNP Kristi, Mason County Sheriff's Office, Mason General Hospital and APS. As a result of the

careful collaboration of this team, two elderly community members were able to receive the critical care they needed as they were unable to advocate for themselves.

The CROA (Co-Responder Outreach Alliance) 2024-2025 Fire Department Grants For Innovative Co-Response Programs has opened. This opportunity is in partnership with UW School of Social Work. Our MIHP and RAP programs are in alignment with this grant and we are hopeful to be one of the 8 fire departments to be selected to expand and training fire and EMS to support a systemic approach to work with individuals experiencing behavioral health needs.

**Belfair Primary Care:** Chief Bakken briefed the Commissioners that the Belfair Primary Care no longer has a Primary Care Provider. The MIHP will be filling the gap while patients work to secure a new provider. Chief Bakken has learned that the Primary Care department will not continue with the contract expiring in June. Solutions are being reviewed with the Hospital District and other stakeholders.

**MCSO Grand Opening:** Chief Bakken acknowledged that after 8 years of vision and work, on February 28, 2024, the Mason County Sheriff's Office opened their North End Precinct at old Station 21. They have transformed the space to meet the needs of many county offices, including the Department of Emergency Management. The event was well attended. Our staff served nearly 5 gallons of Chief Bakken's spaghetti.

**NWRH Conference Spokane:** Chief Bakken shared that Adam Boyd, Abe Gardner and himself have been nominated by Dr. Hoffman to present at the Northwest Rural Healthcare Conference in Spokane, WA on March 25-27. They will present in the Mobile Integrated Health and Resource Access Programs.

**IAFC CRR Conference Invitation:** Chief Bakken shared that the MIHP and RAP team have been selected to present at the Community Risk Reduction (CRR) Leadership Conference in May. The conference will be held in Glendale, AZ. Adam Boyd, Abe Gardner, Katie Musgrave, and himself will be in attendance for the three-day conference.

**2024 Annual Authority Dinner:** Chief Bakken expressed his enthusiasm for the success of the NMRFA Annual Authority Dinner that was held in February. He extended his gratitude to our Firefighters Union and the Firefighters Association for their generous contributions to the event. He thanked McLendon's Hardware for supporting the event once again this year. Chief Bakken noted, save the date for next year's event, February 8<sup>th</sup>, 2025.

**Mason County Comprehensive Plan:** The Mason County Comprehensive Plan is open for amendment. There is a specific section dedicated to the fire service. The section is very limited and needs revision.

**WA SOS Public Records Grant:** Chief Bakken noted that the Secretary of State has opened their annual Digital Imaging Grant. This funding would allow us to transfer all our paper records into digital format. We will be submitting for this opportunity.

## **NEW BUSINESS**

**Board 2024 Elections:** The Board of Commissioners have two upcoming vacancies for the Chair and Vice Chair positions in 2024. Nominations were made for the Chair and Vice Chair positions during the meeting.

**Commissioner McIntosh nominated Commissioner Severson for the Chair position. Commissioner Miller nominated Commissioner McIntosh for the Vice Chair position. The motion carried unanimously.**

## **OLD BUSINESS**

**Tahuya Fire Station Remodel:** Chief Cooper updated the Commissioners on the renovation. A contractor was on site this week working up estimates for a bid.

### **Public Comment:**

None

### **GOOD OF THE ORDER:**

Commissioner Severson inquired about looking for a trailer to hold the Associations fundraising items. He stated that he would like to see the Board of Commissioners support the Association in purchasing new fundraising supplies for this year. Additionally, Commissioner Severson recommended a summer event for all NMRFA members.

Commissioner McIntosh noted that the Mason County Fire Chiefs Association will hold their next meeting on March 7<sup>th</sup>.

Advisory Member Brooke Quigley shared her concern for our rural community and others losing resources.

**With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion.**

**With no further business Commissioner Severson adjourned the meeting at 6:42 pm.**

**BOARD OF VOLUNTEER FIREFIGHTERS**

**Present:** Commissioner Severson, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Peter Quichocho.

**Meeting was called to order at 6:44 pm.**

One invoice voucher in the amount of \$100 was presented for a Volunteer Firefighter physical.

**Assistant Chief Cooper moved to approve the invoice and accident report. Volunteer Firefighter Quichocho seconded the motion. The motion carried.**

**With no further business Commissioner Severson adjourned the meeting at 6:46 pm**

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Authority Secretary Katie Musgrave



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Commissioner Paul Severson



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Commissioner Kelley McIntosh

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Commissioner John Inch

  
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Commissioner Dan Kewish