



North Mason Fire

NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 4/16/2024

Present: Commissioners John Inch, Kewish, Chief Bakken, Assistant Chief Cooper, and Executive Assistant Katie Musgrave. Via Zoom Conferencing, Commissioners Bob Miller and Kelley McIntosh.

Absent: Commissioner Paul Severson

Guests: Via Zoom Conferencing: Advisory Member Brooke Quigley

Meeting was called to order at 5:11 pm with the Pledge of Allegiance.

FINANCIALS

Commissioner McIntosh moved to approve Voucher Numbers 2404002001 to 24002003 in the amount of \$386.96. Commissioner Kewish seconded the motion. Motion carried.

Chief Bakken provided an overview of the April financial report, highlighting several key points. He mentioned that tax revenues for the new year are gradually coming in. Timber Tax revenues are not budgeted at a high amount in 2024, as this funding is not guaranteed. However, GEMT collections and ambulance fees continue to show strength. Chief Bakken indicated that approximately one-third of our expenditure for the year has been reached. He addressed the negative operations line item, explaining that the tax dollars collected in May would replenish that fund. Concluding the financial review, Chief Bakken mentioned no changes to the Bond Fund and reminded the board that the annual payment would be due in June.

ADMINISTRATIVE REPORT

NWRH Conference Attendance: Chief Bakken shared about his, Abe Gardner, and Adam Boyd's attendance at the Northwest Rural Health Conference in Spokane, WA. The MIHP team presented the program to over 130 people from fire, EMS, and rural hospitals.

NMSD EMT Class 24-25: Chief Bakken shared the North Mason School Dist EMT program will begin in the Fall. The class will be available to high school seniors providing them with the training

and education to obtain their national certification once they turn 18 years old. They will have ride time with Central Mason Fire & EMS and the NMRFA and emergency room time at Mason General. Paramedic Severance will be supporting the instruction at the high school.

ARPA Grant Conclusion: The \$340,000 ARPA grant covered the start-up costs for the MIHP program. Those funds have been drawn down, and the grant will close out in June.

MIHP South County: Opioid Settlement funding is becoming available to support the MIHP expansion to the South end of Mason County. Chief Bakken shared he has been in conversations with surrounding fire districts, and they are eager to bring the program to their communities.

Station 23 Update: Lieutenant Klahr and Paramedic Severance are training our resident students at Station 23. They are responding to calls and are first on-site in the surrounding area. They have Engine 23 and Aid 23.

Station 81 Update: Chief Cooper updated the Commissioners about the Tahuya Station renovation. No responses were received from the small works roster; however, one bid was received from a contractor. The bid will be presented at the May commissioners meeting for approval, with a July start date.

Firefighter Hiring Process: Chief Bakken shared that 12 candidates were interviewed, and the Captains Round Table was conducted today. We are pleased to announce that Ridge Pellow has been selected to join A Shift.

NEW BUSINESS

Medical Assistant (MA) Job Description: Funding from the CROA grant will support a medical assistant position with the MIHP team. Chief Bakken will send the position description to the Commissioners tomorrow for review before it is posted.

Petty Cash Acct: The NMRFA has held a petty cash account at Kitsap Bank for over 20 years. That account provides funds to pay utilities and other miscellaneous items that fall due between the two days we run vouchers through the County each month. The balance available in that account has historically been \$3,000. Chief Bakken is requesting an increase in that available balance to \$7,500. A resolution will be presented at the May meeting for consideration.

OLD BUSINESS

Fire Levy Lid Lift Update: Pro and Con Committee requests have been posted today. Individuals are sought to serve on committees to craft arguments for and against an August 6th ballot measure to restore the fire levy. The request has been posted on the website, throughout the district, and on social media.

Public Comment:

Advisory Member Brooke Quigley shared that she liked the levy materials and appreciated the included historical information.

GOOD OF THE ORDER:

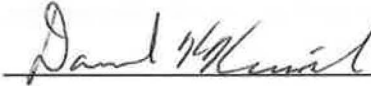
With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Kewish seconded the motion.

With no further business, Commissioner Severson adjourned the meeting at 5:54 pm.

Authority Secretary Katie Musgrave

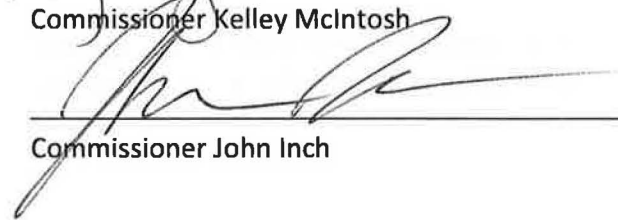
Commissioner Paul Severson

Commissioner Bob Miller



Commissioner Kelley McIntosh

Commissioner Dan Kewish



Commissioner John Inch