



North Mason Fire

NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 5/14/2024

Present: Commissioners Paul Severson, John Inch, Kewish, Kelley McIntosh, Assistant Chief Cooper, and Executive Assistant Katie Musgrave.

Absent: Chief Bakken, Katie Musgrave, and Commissioner Bob Miller

Guests: None

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

Commissioner McIntosh moved to approve the April meeting minutes as presented. Commissioner Inch seconded the motion. Motion carried.

FINANCIALS

Financial vouchers were presented and reviewed. Assistant Chief Cooper noted the medic unit payment.

Commissioner McIntosh moved to approve Voucher Numbers 240502001 in the amount of \$1,326.49 and Voucher Numbers 240501001 to 240501102 in the amount of \$721,004.82. Commissioner Kewish seconded the motion. Motion carried.

Resolution 24-02 was presented for review. The resolution proposes increasing the petty cash line item to \$7500 to cover the costs of line items that may need to be paid prior to voucher approval or that would possibly be delayed by commissioner meeting dates. **Commissioner McIntosh moved that Resolution 24-02 be approved as presented; Commissioner Inch seconded the motion. The resolution carried.**

ADMINISTRATIVE REPORT

NEW BUSINESS

New Medic Unit Arrival: The new medic unit was inspected and delivered on the same day. Chief Cooper reported that he has rarely been able to inspect and take possession of a medic unit/fire

truck on the same day. The medic unit has been put into rotation and is currently at Station 27. In-house training has been completed with the crews. Other than a few new updates, the unit is very similar to the medic units already in service. The Authority is already in the process of ordering the next unit. Based on the anticipated one-year delivery date(s), the Authority is considering the best method of obtaining the unit.

Station 23 Response: Station 23 is now staffed with student firefighters on three out of four shifts. Staff stay overnight at Station 23 and complete daytime drills at the headquarters station.

Station 27 Garage Door Repair: Station 27 needs significant garage door repairs. At this time, it is only operating manually. The estimated costs of the repairs are close to \$10,000.

Rescue Swimmer Training: Rescue Water Training was recently conducted and completed at Trails End Lake at Station 23. All participating crew members successfully completed the training with certification.

2024 Summerfest Cancellation: Summerfest has been canceled. No other information was provided regarding this event.

OLD BUSINESS

Fire Station 81 (Tahuya) Remodel Proposal: The NMRFA used the contracted MRSC Small Works Roster for obtaining quotes for the interior remodel of Station 81 (Tahuya). The estimated cost of the project was less than \$100,000. The Fire Authority solicited quotes from 40 different vendors/contractors were deemed competent to perform the remodel work. In response only one (1) quote was obtained by West Sound Construction for \$87,792.10. We feel that with the limited scope and cost of the project for contractors as well as the projects far outlying remote location for the project hampered interest in contractors submitting quotes. It is recommended that this quote from West Sound Construction be accepted. No motion/action was required, but the board directed the Authority to move forward with the remodel project.

Public Comment:

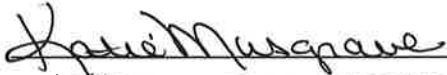
None

GOOD OF THE ORDER:

With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion.

With no further business, Commissioner Severson adjourned the meeting at 5:45 pm.

With no further business, Commissioner Severson adjourned the meeting at 5:51 pm.




Authority Secretary Katie Musgrave



Commissioner Paul Severson



Commissioner Kelley McIntosh



Commissioner John Inch

Commissioner Bob Miller



Commissioner Dan Kewish