



North Mason Fire

NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 8/13/2024

Present: Commissioners Paul Severson, John Inch, Kelley McIntosh, Dan Kewish, Chief Bakken, Assistant Chief Cooper, and Executive Assistant Katie Musgrave.

Absent: Commissioner Bob Miller (Excused)

Guests: Via Zoom Conferencing: Advisory Member Brooke Quigley

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

Commissioner Inch moved to approve the April meeting minutes as presented. Commissioner Kewish seconded the motion. Motion carried.

FINANCIALS

Financial vouchers were presented and reviewed.

Commissioner Inch moved to approve Voucher Numbers 240801001 to 240801105 in the amount of \$502,312.78. Commissioner Kewish seconded the motion. Motion carried.

ADMINISTRATIVE REPORT

Mobile Integrated Healthcare Program Film: Chief Bakken announced the premiere screening of Beyond 911: Transforming Rural Healthcare. This film highlights the NMRFA's Mobile Integrated Healthcare Program. The premiere is scheduled to take place at SEEFilm in Bremerton on September 4th. Invitations have been extended to surrounding fire districts, healthcare leaders, and community partners.

Levy Lid Lift Election Results: Chief Bakken expressed his heartfelt gratitude to the community for passing the levy lid lift. As of now, we are at 65% approval, with the results set to be certified on August 20th. This strong approval reflects the trust the community has in the NMRFA and their recognition of the value in supporting the levy. A big thank you to our community and to our fire and EMS teams for their continued dedication and service.

Hiring Announcement: Chief Bakken updated the commissioners on the hiring of Firefighter Caden North. Central Mason had offered positions to three of our student firefighters, including Caden. We extended an offer to Caden, who ultimately chose to join NMRFA. We are pleased to see the other two firefighters secure employment as well, which aligns perfectly with the program's goal.

Regional AFG Grant Award: Chief Bakken announced that we have been awarded a \$200,000 AFG (Assistance to Firefighters Grant). This regional grant, in partnership with Mason County Fire District 6, will provide both districts with new hoses.

L&I FIIRE Grant Award: Chief Bakken also shared that we have received a \$17,000 grant through the L&I FIIRE Grant. This funding will support the purchase of field decontamination equipment.

Wildland Fire Deployments: Chief Bakken reported that it has been a busy fire season for the NMRFA. Firefighter/Medic Severance has been deployed multiple times this summer with Tender 82, including a recent assignment with a Hotshot Crew. Tender 82 is highly sought after due to being one of the few 4x4 tenders available. Additionally, Firefighter/Medic Quiroz and Firefighter Torres have also been on deployment for several days. A big thank you to all our crew members who have been out on wildfires this year. Their dedication and hard work are greatly appreciated.

Mason County EMS Provider of the Year: Chief Bakken celebrated Firefighter/Medic Tavia Henry, who has been honored with the Martha Reed EMS Award as Mason County's EMS Provider of the Year! This prestigious recognition is a testament to her dedication, skill, and passion for emergency medical services. Congratulations to Tavia for this well-deserved accolade!

MACECOM Update: Chief Bakken updated the commissioners that the MACECOM Board has appointed Joe Schmit as the new Executive Director of the 9-1-1 agency, effective August 1, 2024. We look forward to Joe joining the Mason County Fire Commissioner meetings.

NEW BUSINESS

Alderbrook Contract Review: Chief Bakken shared that the Chaplain Retreat scheduled for November has been canceled. The event was planned in partnership with Lea Sullivan, and following her departure, we are not in a position to lead it. Due to multiple rescheduling, we now face some contractual obligations, which include a contract for 42 rooms over two days. We have two options: pay the canceled contract fee which is 50% of the room cost (\$4,200) or retain 50% of the rooms and put them to use. Commissioner Severson has recommended that we keep 50% of the rooms and host an alternative event instead.

Vehicle Surplus Request: Chief Cooper provided details regarding the surplus request for the 2003 Ford F350 utility truck. The truck overheated and hydro locked during an ORV rescue, and it would cost approximately \$18,000 to repair.

The request is to surplus the vehicle through a sealed bid process. Commissioner McIntosh made a motion to surplus the 2003 Ford F350, which was seconded by Commissioner Inch. The motion carried.

Ambulance Purchase Request: Chief Cooper presented the commissioners with the Interlocal Agreement Proposal for the purchase of a 2025 Ford F-450 North Star Ambulance. The new ambulance has a 365-day build timeline and will cost \$245,000.

Commissioner McIntosh moved to approve the purchase of the 2025 Ford F-450 North Star Ambulance through the Interlocal Agreement Proposal in the amount of \$245,000. Commissioner Inch seconded the motion. The motion carried.

OLD BUSINESS

Federal and State Financial Audit Update: Chief Bakken briefed the commissioners on the Federal and State Audit. We have faced challenges with HRSA documentation, which the auditor would expect to see for other grants. These funds were allocated during COVID without the traditional competitive grant process. We have completed the entrance conference with the auditor and are currently working through the audit. The exit interview has not yet been scheduled.

Tahuya Fire Station Remodel Update: Chief Cooper provided an update on the Station 81 remodel. The electrical work has been completed and inspected, and the plumbing is finished. Drywall installation and taping are currently in progress. Next week, we can expect the delivery of the cabinets.

Public Comment:

Commissioner Severson inquired about the status of the fuel tank opportunity. Chief Cooper responded that we are still in the process of researching our options.

Commissioner Severson asked about the signage for our stations. Chief Bakken noted that this is currently in progress.

Commissioner Severson asked if there were any concerns regarding the potential closure of QFC. Chief Bakken responded that losing another business and pharmacy would be very challenging for our community. We hope we do not have to face such a situation.

Advisory Member Brooke Quigley congratulated everyone on the successful levy and expressed her gratitude for the new address signs.

GOOD OF THE ORDER:

With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion.

With no further business, Commissioner Severson adjourned the meeting at 5:52 pm.

BOARD OF VOLUNTEER FIREFIGHTERS

Meeting was called to order at 5:53 pm.

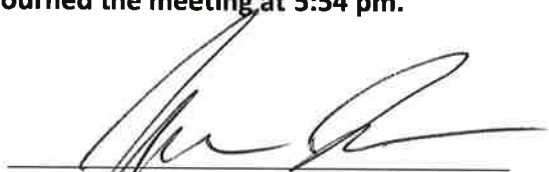
Present: Commissioner Severson, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Maxwell Anderson.

One injury report was presented. Assistant Chief Cooper moved to approve the accident report. Volunteer Firefighter Anderson seconded the motion. The motion carried.

With no further business, Commissioner Severson adjourned the meeting at 5:54 pm.



Commissioner Paul Severson



Commissioner John Inch



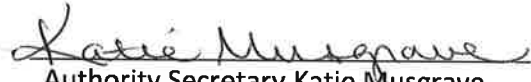
Commissioner Kelley McIntosh



Commissioner Bob Miller



Commissioner Dan Kewish



Authority Secretary Katie Musgrave