



NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 9/17/2024

Present: Commissioners John Inch, Bob Miller, Kelley McIntosh and Dan Kewish. Assistant Chief Cooper, and Executive Assistant Katie Musgrave.

Absent: Commissioner Paul Severson

Guests: Via Zoom Conferencing: Chief Bakken and Kyle Ottenbacker from North Mason High School

Meeting was called to order at 5:02 pm with the Pledge of Allegiance.

FINANCIAL REPORT

Chief Bakken provided the financial report for September, noting that we expect the second half of tax collection to arrive next month. Currently, we are ahead of budget with 80% of projected revenues already collected. The DNR Timber tax has come in, and GEMT funds are also exceeding budget expectations. Additionally, ambulance revenue is performing well, with further funds anticipated from collections managed by EF Recovery, our previous ambulance biller.

Chief Bakken noted that expenses are on track but pointed out that reimbursed expenses are not currently credited back to the expense line item. He expressed a desire to see this change implemented in the 2025 budget. No construction expenses reflected this month; however, we anticipate seeing expenses for the new ambulance purchase and the solar panel project in the near future. Furthermore, there was no bond fund activity.

ADMINISTRATIVE REPORT

South County MIHP: Chief Bakken shared that he, Abe Gardner, and Katie Musgrave attended the Mason County Commissioner's Briefing, where they requested support for the expansion of MIHP to South Mason County. The commissioners expressed their support for this funding and will include it on their agenda for the next meeting. They are expecting two years of funding from the state Opioid Settlement Fund and the 1/10 of 1% Sales Tax Fund, with additional funding opportunities also in progress.

Fire Admin Conference: Chief Bakken shared that from October 7-9, the Admin Team, including Angie McCormick, Patty Stone, and Katie Musgrave, will be attending the annual Fire Admin Conference in Everett.

OLD BUSINESS:

Station 81 Remodel Update: Chief Cooper provided an update on the Station 81 remodel, stating that cabinets, flooring, countertops, paint, and lighting have been completed. He also mentioned that appliances are currently being ordered.

PUBLIC COMMENT:

North Mason School District teacher Kyle Ottenbacher joined the meeting and shared that he is working on the MOU for the EMS training program that will be introduced at NMHS this year.

GOOD OF THE ORDER:

Chief Bakken noted that staffing for Station 81 in Tahuya is underway, with more updates to come.

Chief Bakken offered his congratulations to Executive Admin Katie Musgrave for completing her Bachelor of Science in Business Administration and Marketing.

Chief Bakken shared that the Authority is partnering with Rodika Tollefson once again on the annual newsletter with the first planning meeting will be held on Friday.

With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion.

With no further business, the meeting adjourned the meeting at 5:19 pm.

Present: Commissioner McIntosh, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Firefighter Brunson.

Meeting was called to order at 5:20 pm.

Two invoices were presented for review and approval: one for a volunteer firefighter physical in the amount of \$100 and another for an injury totaling \$282.43.

Assistant Chief Cooper moved to approve and pay the invoices. Volunteer Firefighter Brunson seconded the motion. Motion carried.

With no further business, the meeting adjourned the meeting at 5:22 pm.

Commissioner Paul Severson



Commissioner Kelley McIntosh

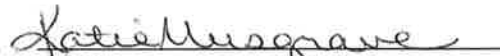


Commissioner Dan Kewish

Commissioner John Inch



Commissioner Bob Miller



Authority Secretary Katie Musgrave