



NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 4/8/2025

Present: Commissioners Paul Severson, John Inch, and Dan Kewish.
Assistant Chief Cooper and Executive Assistant Katie Musgrave

Zoom: Commissioners Bob Miller and Kelley McIntosh

Absent: Chief Bakken

Guests: Donna Short, MIHP LPN

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

Meeting minutes from the March 2025 meetings were presented and reviewed. Commissioner Miller noted that he was showing present and absent on the March 27, 2025, minutes. He should have been marked absent only.

Commissioner McIntosh moved to approve meeting minutes with the correct to the March 27th minutes showing Commission Miller absent; Commissioner Inch seconded the motion. Motion carried.

FINANCIALS

Financial vouchers were presented and reviewed. Chief Cooper noted a large expense to Bud Clary Chevrolet, for purchasing two new command vehicles.

Commissioner Kewish moved to approve Voucher Numbers 250401001 to 250401107 for \$829,752.44. Commissioner Miller seconded the motion. Motion carried.

ADMINISTRATIVE REPORT

Donna Short Introduction: Donna Short, LPN, has joined the South Mason Mobile Integrated Health Program (MIHP) team. Donna brings 23 years of healthcare experience and shared her enthusiasm about becoming part of the team. The South Mason MIHP officially launched on March 31st, in partnership with South Mason Fire & Rescue.

Pancake Breakfast Update: The Station 21 Pancake Breakfast was a great success with nearly 200 attendees. Our next Event will be at Station 81 in Tahuya on April 26th from 6:00 AM to 11:00 AM. Please mark your calendars.

Pancake Breakfast Reminder: A reminder that the next pancake breakfast will take place on Saturday, March 29th. All are encouraged to attend and support the event.

Mason County EMT Graduation: The recent Mason County EMT Graduation event was a great success and filled to capacity. Chief Bakken extended a special thank-you to Paramedic Robert Collamore for his outstanding work leading the EMT program and for organizing and hosting a well-executed graduation ceremony.

NEW BUSINESS

Leave Policy: Chief Bakken presented a new Administrative and Day Time Personnel Leave Requests Policy to the Commissioners for review and consideration.

Commissioner McIntosh moved to approve the policy. Commissioner Kewish seconded the motion, and the motion carried.

Public Comment:

GOOD OF THE ORDER:

Commissioners Kewish and Inch attended the District 9 WPCA Conference, reporting that it was well-attended and provided valuable and informative sessions. They both spoke positively about the experience and the insights gained.

Chief Bakken noted that on May 1, MIHP team members Kristi Eilers and Donna Short will be presenting at the Mason County Fire Commissioners Association meeting, which will be held at Station 58. Their presentation will focus on the Mobile Integrated Health Program and its impact in the region.

With no further business, Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion. The meeting was adjourned at 6:10 pm.



Commissioner Paul Severson

Commissioner Kelley McIntosh



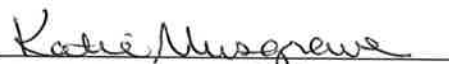
Commissioner Dan Kewish



Commissioner John Inch



Commissioner Bob Miller



Authority Secretary Katie Musgrave