



# North Mason Fire

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## NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 8/19/2025

**Present:** Commissioners Bob Miller, Kelley McIntosh, John Inch, Dan Kewish  
Chief Bakken, Assistant Chief Cooper and Executive Assistant Musgrave

**Zoom:** Commissioners Paul Severson

**Guests:** None

Meeting was called to order at 4:58 pm with the Pledge of Allegiance.

### FINANCIALS

Chief Bakken shared that August reflected strong revenues, with 80% of collective revenue already received, putting the Authority on track to exceed yearly revenue goals. The DNR Timber Tax has shown a recent uptick, while GENT revenues remain stable and on target. Ambulance billing performance has also improved significantly, due in large part to Captain Ehresman's work with Systems Design West.

On the expense side, a new line item for Reimbursed Expenses has been added to provide greater transparency. Year-to-date, 7.1% of expenses have been reimbursed. The Authority anticipates the arrival of the second half of tax revenues in October. Overall, the organization continues to maintain a healthy reserve and strong cash position.

### ADMINISTRATIVE REPORT

**South MIHP Update:** Chief Bakken announced that Provider Kristal Martin has submitted a letter of resignation, and her last day of work will be in 90 days.

### NEW BUSINESS:

**2026 EMS Levy Request:** Chief Bakken provided an overview of past and current EMS levy approvals, noting that the current levy will expire at the end of 2026 and will require renewal. Among the nine districts in Mason County, NMRFA currently ranks seventh lowest in tax rate. Chief Bakken stated he will bring a recommendation regarding the levy to the commissioners at a future meeting.

**OLD BUSINESS:**

**PUBLIC COMMENT:**

**GOOD OF THE ORDER:**

Commissioner McIntosh inquired about the best way to communicate with RFA membership. Chief Bakken recommended email as the most effective method, and Executive Administrative Assistant Katie Musgrave will send out the letter regarding the pending investigation from the Board to all members.

Commissioner McIntosh also shared that the All-County Fire Commissioners meeting will be held on September 4. In addition, the WFCFA Fall Conference will take place October 22 through 25, and commissioners were encouraged to check their emails for further details.

Chief Bakken shared that the Mason County Overdose Awareness Walk and Resource Fair will take place on August 28 in Belfair, followed by a second event in Shelton on August 29. Emergency Prevention Specialist Abe Gardner has dedicated an incredible amount of effort to these events, which continue to have a significant impact on the community.

**Commissioner McIntosh moved to adjourn the meeting. Commissioner Inch seconded the motion. With no further business, the meeting adjourned at 6:10 pm.**



Commissioner Paul Severson



Commissioner Kelley McIntosh



Commissioner Dan Kewish



Commissioner John Inch



Commissioner Bob Miller



Authority Secretary Katie Musgrave