



# North Mason Fire

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## NORTH MASON REGIONAL FIRE AUTHORITY Regular Meeting Minutes: 11/18/2025

*by Dan Kewish*

**Present:** Commissioners Bob Miller, Kelley McIntosh, Paul Severson, and John Inch  
Chief Bakken, Assistant Chief Cooper and Executive Assistant Musgrave

**Zoom:** None

**Absent:** None

**Guests:** None

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

### FINANCIALS

Financial vouchers were presented and reviewed by the Board.

**Commissioner McIntosh moved to approve Voucher Numbers 251103001 to 251103003 for \$13,642.49 Commissioner Inch seconded the motion. Motion carried.**

### ADMINISTRATIVE REPORT

**2025 Fire Commissioners Conference Recap:** Commissioner McIntosh reported that the 2025 Fire Commissioners Conference was overall a positive and informative event. Presentations included an overview by Prothman on fire chief job postings, as well as sessions focused on mental health in the fire service, emphasizing a peer support approach. She also noted that the Region 9 Conference will be returning to Mason County in April, hosted at the Grapeview location.

**2025 IAFC VCOS Leadership Conference:** Chief Bakken reported that he attended the 2025 IAFC VCOS Leadership Conference, a symposium specifically designed for combination fire departments such as the NMRFA. Sessions included presentations on lithium-ion battery hazards, as well as an in-depth look at emerging AI technologies and their applications in the fire service. Additionally, information was shared regarding the transition from NIRIS to NFIRS data reporting, with data expected to flow directly into systems beginning January 2026. More updates on this initiative will be provided as details become available.

**Solar Panel Project Update:** Chief Cooper provided an update on the solar project commissioning process, noting that testing is underway and is expected to be completed by the end of the week.

**2026 Hwy 3 16-Day Closure:** Chief Bakken reported that there will be a planned 16-day closure of Highway 3 between the Drive-In Theater and HD Fowler. He noted that this closure will significantly impact traffic along the Old Belfair Highway, which serves as the primary route in and out of Belfair. The Authority will coordinate mutual aid with South Kitsap Fire to ensure continuity of service during the closure. No confirmed start date has been announced at this time.

## **NEW BUSINESS**

**PEER Job Description:** In connection with the recent AWC award, Chief Bakken explained that a new PEER Support Specialist position will be created to support the South MIHP Team. He presented the draft job description for this role and requested that the commissioners conduct a policy review and provide formal approval of the job description.

**Commissioner McIntosh moved to approve the PEER Support Specialist job description as presented. Commissioner Kewish seconded the motion. Motion carried.**

**2026 Budget Resolutions Adoption:** Chief Bakken presented three resolutions to the Board of Commissioners for consideration:

Resolution 25-01: Adoption of the 2025 Levy and Budget

Resolution 25-02: Adoption of a 1% Levy Increase – Fire

Resolution 25-03: Adoption of a 1% Levy Increase – EMS

**Following the presentation, Commissioner McIntosh moved to approve all three resolutions as presented. Commissioner Inch seconded the motion, and the motion carried unanimously.**

**OLD BUSINESS:** None

**PUBLIC COMMENT:** None

**GOOD OF THE ORDER:** None

**Commissioner McIntosh moved to adjourn the meeting. With no further business, the meeting adjourned at 6:01 pm.**



Commissioner Paul Severson



Commissioner John Inch



Commissioner Kelley McIntosh



Commissioner Bob Miller



Commissioner Dan Kewish



Authority Secretary Katie Musgrave