



**NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 3/10/2026**

Present: Commissioners Kelley McIntosh, Paul Severson, Dan Kewish and Bob Miller
Assistant Chief Cooper and Executive Assistant Musgrave

Zoom: Commissioner John Inch

Absent: Chief Bakken

Meeting was called to order at 5:01 pm with the Pledge of Allegiance.

Meeting minutes from January 2026 were presented and reviewed. **Commissioner Severson moved to approve meeting minutes; Commissioner Miller seconded the motion. Motion carried.**

FINANCIALS

Financial vouchers were presented and reviewed by the Board.

Commissioner Kewish moved to approve Voucher Numbers 260301001 to 260301097 for \$605,863.67. Commissioner Severson seconded the motion. Motion carried.

ADMINISTRATIVE REPORT

Hose Surplus Update: Chief Cooper reported that the surplus hose had been picked up by the shipping company and was en route to its destination.

Forklift Acquisition: Chief Cooper reported that Captain Rhead identified a state surplus forklift available at no cost. The forklift is operational but requires a propane tank. Additionally, the team is exploring options for a high-lift to assist with changing lights in the station app bay.

PS Trax Cancellation: Chief Cooper provided an update on PS Trax, a software platform designed to track vehicle maintenance. He noted that the system is better suited for larger departments and has been identified as an unnecessary expense. The contract has been canceled, and the department will begin transitioning to Vector, an existing software already in use.

CMFE Chief's Retirement Celebration (February 20th): Chief Bakken shared that a retirement celebration is scheduled for February 20 in recognition of Fire Chief Snyder and Deputy Chief Yates, both of whom will be retiring.

March 28th Vintage trucks and BBQ: A reminder was given that the Vintage Fire Trucks and BBQ event is scheduled for Saturday, March 28th. Appreciation was extended to Commissioner Steverson for coordinating the vintage trucks and to the North Mason Firefighters Association for providing lunch.

MIHP South Provider Job Announcement: Chief Cooper shared that the Mobile Integrated Health Program South End provider job announcement has been posted.

Station 23 Enhancements: Chief Cooper provided an update on the Station 23 enhancements. He has met with contractors to discuss updates, including converting an office into gym space. The modifications will still allow sufficient room for the ambulance once the project is completed. The department is currently waiting for bids.

DOH Hospital Beds: Emergency Prevention Specialist Abe Gardner has coordinated access to new hospital beds, available at no cost, through the Department of Health. The Mobile Integrated Health Program continues to receive frequent requests for hospital beds from patients who are unable to afford them out of pocket or whose insurance does not provide coverage.

Mason County Transportation Program: Executive Assistant Musgrave provided an update on the Mason County Linkage to Care Transportation Program (MC-LCTP). This grant-funded program, supported through the Department of Health in partnership with Mason County and Olympic College, will provide transportation funding for patients seeking behavioral health and medical care appointments. Transportation has been a significant barrier in the county, and this program is expected to greatly improve access to care.

OLD BUSINESS:

Mason County Fire Commissioners Meeting: Commissioner McIntosh provided updates on upcoming events, including the Region 9 meeting scheduled for April 11th in Grapeview, the Spring Conference on May 2nd, and the conference in Chelan on June 5th. Attendees were encouraged to register as soon as possible.

NEW BUSINESS:

ATV Purchase Request: Chief Cooper presented a request for the purchase of a side-by-side vehicle (STV). Captain Rhead has identified a potential replacement. The current Polaris ATV is approximately 20 years old and in need of replacement. The proposal is to purchase one (1) 2026 Honda Rancher ATV at a cost of \$10,317.99, to be funded through the Capital Fund.

Commissioner Severson moved to approve the purchase as presented, and Commissioner Miller seconded the motion. The motion carried.

Letter of Intent – Fire Engine Replacement: Chief Cooper shared that the department needs to begin planning for the purchase of a replacement fire engine. Research is currently underway, and he anticipates presenting a letter of intent to Rosenbauer of South Dakota. He requested direction from the Board of Commissioners on next steps. Chief Cooper noted that this process typically needs to begin one to two years in advance of securing the vehicle.

PUBLIC COMMENT: None

GOOD OF THE ORDER:

Chief Cooper shared that the next Commissioners meeting will include a pinning and recognition ceremony.

Commissioner McIntosh moved to adjourn the meeting. With no further business, the meeting adjourned at 5:40 pm.

Board of Volunteer Firefighters


Meeting was called to order at 5:51 pm.

Present: Commissioner McIntosh, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Firefighter Bryan Hart.

One invoice was presented for review and approval: Volunteer firefighter physical totaling \$100.00.

Assistant Chief Cooper moved to approve and pay the invoice. Volunteer Firefighter Hart seconded the motion. Motion carried.

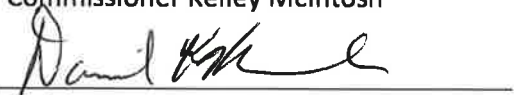
With no further business, the meeting adjourned at 5:52 pm.



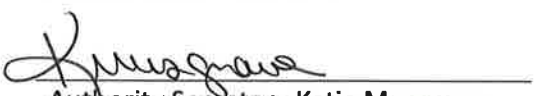
Commissioner Paul Severson



Commissioner John Inch

Commissioner Kelley McIntosh


Commissioner Dan Kewish

Commissioner Bob Miller


Authority Secretary Katie Musgrave