



**NORTH MASON REGIONAL FIRE AUTHORITY
Regular Meeting Minutes: 4/14/2026**

Present: Commissioners John Inch, Paul Severson, and Dan Kewish
Chief Bakken, Assistant Chief Cooper, and Executive Assistant Musgrave

Zoom: Commissioner Kelley McIntosh and Bob Miller

Absent: None

Meeting was called to order at 5:00 pm with the Pledge of Allegiance.

Meeting minutes from March 2026 were presented and reviewed. **Commissioner Inch moved to approve meeting minutes; Commissioner Kewish seconded the motion. Motion carried.**

FINANCIALS

Financial vouchers were presented and reviewed by the Board. Chief Bakken noted the \$5,000 payment to South Kitsap Fire & Rescue for the purchase of a used fire engine. Commissioner Miller inquired about the \$7,000 payment to Gilmores Automotive. Chief Bakken shared the expense was for the engine repair of the South MIHP Suburban.

Commissioner Kewish moved to approve Voucher Numbers 260401001 to 260401096 for \$654,997.40. Commissioner Miller seconded the motion. Motion carried.

ADMINISTRATIVE REPORT

Fire Chaplain Academy Graduation April 29th: Chief Bakken announced that the Fire Chaplain Academy Graduation will be held on April 29th at 6:00 p.m. at NMRFA Station 21 in Belfair. With only two weeks remaining before graduation, preparations are underway as participants complete their final stages of training. The next scheduled session will include a combined CRT and Chaplain ICS training. Chief Bakken encouraged everyone to attend in support of the academy participants.

Vintage Fire Trucks and Hot Dogs Community Event: Chief Bakken thanked Commissioner Severson and Inch for their efforts in coordinating the Vintage Fire Trucks and Hot Dogs Community Event. The event had a great turnout from the community and was considered a

success. Appreciation was shared for everyone involved, and there is excitement about future events.

Capt. Mike Sammons Leave of Absence: Chief Bakken announced that Capt. Mike Sammons will be taking a leave of absence while working out of state and is expected to return by the end of the summer. VP Robin Inch will be stepping into the role during his absence to help maintain continuity of the North Mason Firefighters Association.

Fishing Season Pancake Breakfast: Chief Bakken announced that the Fishing Season Pancake Breakfast is scheduled for Saturday, April 25th, from 7:00 a.m. to 11:00 a.m. at Station 21 in Belfair. This year's event will include both a drive-through and sit-down dining option for community members. Chief Bakken encouraged all authority members to volunteer and participate in supporting the event.

Solar Tax Rebate Update: Chief Bakken provided an update regarding the solar tax rebate, noting that operational funds remain available. Current line items are reflecting in the red due to approximately \$300,000 still pending reimbursement through the solar tax rebate program. Because the solar expense was reimbursable, the solar project expenses were not pulled from capital funds.

MC SORT ILA Draft: Chief Bakken shared that the Mason County Sheriff's Office (MCSO) oversees the Special Operations and Rescue Team (SORT) program in partnership with local fire departments and other rescue agencies. The Mason County Fire Chiefs Association requested that an Interlocal Agreement (ILA) be established between each individual fire district and the MCSO. Districts may choose to opt out of the agreement if desired. The ILA outlines the collaborative relationship, responsibilities, and governance structure that will guide SORT operations.

Commissioner Severson moved to approve the Special Operations Rescue Team ILA with MCSO as presented. Commissioner Kewish seconded the motion. Motion carried.

Paramedic Hiring Test: Chief Bakken announced the opening of paramedic testing as part of ongoing efforts to build a pipeline of future paramedics.

Hiring Announcement: Chief Bakken shared that student firefighter Nick Henry from A Shift was recently offered a position with Poulsbo Fire. Recognizing Nick as an outstanding team member, the authority took the opportunity to offer him a position with NMRFA as well. Nick accepted the offer and will remain with the organization.

NEW BUSINESS

Station 82 Roof Replacement (Quote Attached): Chief Cooper shared that bids were received for the Station 82 roof replacement project. After reviewing the proposals, the bid for a steel roof

came in at a lower cost than the bid for a traditional tab roof option. Chief Cooper presented the bid from Integrity Roofing.

Commissioner Inch moved to approve the bid from Integrity Roofing as presented. Commissioner Kewish seconded the motion. Motion carried.

F1 Filing Deadline April 15th: Chief Bakken noted that the F-1 Filing deadline is tomorrow, April 15th.

Board Open Public Meetings Training: Chief Bakken shared that information regarding the Board Open Public Meetings training is available online and has been emailed to the Commissioners.

OLD BUSINESS:

New Fire Engine Purchase (Packet Attached): Chief Cooper shared the specification packet for the purchase of a new fire engine. The Rosenbauer engine is expected to take approximately 600 days for production. Chief Cooper and Capt. Rhead plan to conduct a final inspection at the manufacturing plant as the engine nears completion. The Authority is locked in at a purchase cost of \$599,000.

Personnel Investigation Update: Chief Bakken shared that the personnel investigation is nearing completion, with staff interviews expected to be finalized next week.

EMS Levy Resolution (Resolution Draft Attached): Chief Bakken presented the draft EMS Levy Resolution, noting that the levy is scheduled for the August 4th election. Brian Snure has prepared the statement on behalf of the Authority. Chief Bakken also noted that the resolution must be submitted to the County by May 1st.

Used Fire Engine Purchase: Chief Cooper shared that the Authority has purchased a used 1999 Pierce fire engine from South Kitsap Fire & Rescue. The engine is in good condition and comes outfitted for service. It will replace the Fire Cat currently assigned to Station 83.

PUBLIC COMMENT

GOOD OF THE ORDER

Commissioner Inch moved to adjourn the meeting. With no further business, the meeting adjourned at 6:02 pm.

Board of Volunteer Firefighters

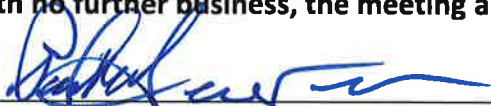
Meeting was called to order at 6:03 pm.

Present: Commissioner Severson, Assistant Chief Cooper, Executive Assistant Musgrave, and Volunteer Firefighter Torres.

One invoice was presented for review and approval: (2) Volunteer firefighter physicals totaling \$200.00.

Assistant Chief Cooper moved to approve and pay the invoice. Volunteer Firefighter Torres seconded the motion. Motion carried.

With no further business, the meeting adjourned at 6:04 pm.



Commissioner Paul Severson

Commissioner John Inch

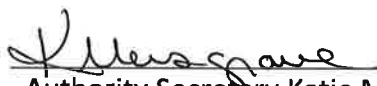
Commissioner Kelley McIntosh



Commissioner Bob Miller



Commissioner Dan Kewish



Authority Secretary Katie Musgrave